



SECOND ANNUAL WISCONSYNC! INVITATIONAL

OCTOBER 21 – 23, 2022

SWAN CITY ICE SKATERS/ WISCONSIN INSPIRE CO-OP

HOWARD G. MULLETT ICE CENTER, HARTLAND, WISCONSIN

I. COMPETITION OVERVIEW

The WisconSync! competition will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), and current Compete USA handbook as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules.

Skaters must be a currently registered member of a U.S. Figure Skating member club, a collegiate club or who is an individual member in accordance with the current rulebook. For non-U.S. citizens, please refer to the [rulebook](#) for more information.

COVID-19 INFORMATION:

For the most recent U.S. Figure Skating COVID-19 policy requirements, [CLICK HERE](#).

EVENTS OFFERED:

[Click HERE to view the program requirements for the current season.](#)

SYNCHRONIZED SKATING	JUDGING	Event Price	Skater Fee
Snowplow Sam	6.0	\$85.00	\$10.00
Aspire Beginner	6.0	\$85.00	\$10.00
Aspire Pre-Preliminary	6.0	\$85.00	\$10.00
Aspire Preliminary	6.0	\$85.00	\$10.00
Preliminary	<i>IJS</i>	<i>\$210.00</i>	<i>\$15.00</i>
Pre-Juvenile	IJS	\$210.00	\$15.00
Open Juvenile	IJS	\$210.00	\$15.00
Juvenile	IJS	\$210.00	\$15.00
Intermediate	IJS	\$210.00	\$15.00
Novice	IJS	\$210.00	\$15.00
Junior Short Program	IJS	\$210.00	\$15.00
Junior Free Skate	IJS	\$210.00	\$15.00
Junior Combined (Short & Free)	IJS	\$375.00	\$15.00
Senior Short Program	IJS	\$210.00	\$15.00
Senior Free Skate	IJS	\$210.00	\$15.00
Senior Combined (Short & Free)	IJS	\$375.00	\$15.00
Collegiate	IJS	\$210.00	\$15.00
Adult	IJS	\$210.00	\$15.00
Masters	IJS	\$210.00	\$15.00
Open Collegiate	6.0	\$160.00	\$15.00
Open Adult	6.0	\$160.00	\$15.00
Open Masters	6.0	\$160.00	\$15.00

II. ELIGIBILITY

TEST LEVEL:

Synchronized Skating Requirements: For synchronized skating teams, this competition is not requiring that skaters meet their moves in field requirement by October 1, 2022 with the exception of the maximum allowed at the Compete USA levels (Snowplow Sam Synchro and Aspire levels).

SKATESAFE COMPLIANCE:

For full details about SkateSafe compliance at U.S. Figure Skating competitions, refer to the U.S. Figure Skating SkateSafe webpage: www.usfigureskating.org/skatesafe.

COACHES

To be an eligible coach at a non qualifying competition, coaches must meet the compliance requirements listed below and verified by the U.S. Figure Skating.

- Coach/Choreographer Compliance Requirements (domestic/non-foreign)
- Learn to Skate USA Instructor Compliance Requirements (Compete USA events only)
- Foreign Coach/Choreographer Compliance Requirements
 - ✓ Required to present the LOC with a letter from their federation verifying they are a member in good standing.

For additional information regarding Coach Compliance, please visit the [Coach Compliance](#) page.

TEAM SERVICE PERSONNEL Teams are permitted a maximum of two team service personnel. Team service personnel must have a green lighted background check and completed SafeSport™ training. All compliance requirements must be met at the time of check-in to access the competition, no exceptions. Team service personnel is defined as those indicated as a team manager and/or team service personnel planning to attend the competition with the team.

MANDATORY

ATHLETES

Athletes age 18+ as of the competition start date who will be competing on a team (i.e., synchro, ice dance, pairs, shadow dance, theatre, etc.) with at least one Minor Athlete must complete SafeSport™ Training. *

Minor athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport™ Training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SkateSafe compliant until they have completed the training and their Members Only portal reflects completion. Please email skatesafe@usfigureskating.org for instructions or questions regarding parental consent.

III. REGISTRATION INFORMATION

All teams are required to register online via the U.S. Figure Skating Event Management System (EMS). Anyone listed as a team manager or coach for a team in their Members Only Team Profile will be able to access the registration system. Registration for the competition is not considered final until online payment has been received. Online payment via credit card is the only form of accepted payment for registration in EMS.

Early Bird Registration Deadline: 09/01/2022 at 11:59pm ET (early bird registration offers a discounted critique for \$85.00)

Registration Deadline: 09/24/2022 at 11:59pm ET

Late Registration Deadline: 10/10/2022 at 11:59pm ET + \$75.00 Late Fee

1. Go to <https://m.usfigureskating.org>.
2. Use your personal member number and password to login.
3. Click the **BLUE** "EMS Event Management System" button.

4. Choose "Competition Registration – Teams" from the menu.
5. Select the team you would like to register for competition.
6. Click the REGISTER NOW button next to your competition's name.
NOTE: Only the competitions for which your team(s) are eligible will appear.
7. Walk through the on-screen registration process which will include:
 - a. Team Verification: Confirm the team's information is accurate.
 - b. Registration Overview: Review general information about the competition.
 - c. Event Selection: Confirm the event you are registering the team for is accurate.
 - d. Competition Roster Selection: Click the "Add Skaters" link. The screen will display all skaters listed in your Main Roster. Check the box next to each skater's name to add them to the competition roster.
 - e. Coach Information: Click the "Add Coaches" link. The screen will display all coaches listed in your Team Profile. Check the box next to each coach's name to add them. Only the coaches who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add coaches who are listed in your Team Profile.
 - f. Team Service Personnel Information: Click the "Add Team Service Personnel" to add attending team service personnel. The screen will display team managers and team service personnel listed in your Team Profile. Check the box next to each name to add them. Only the team service personnel who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add team service personnel who are listed in your Team Profile.
8. Payment via credit card will be required to complete your registration as it is the only accepted form of payment for registration in EMS. Registrations are not considered complete until an invoice confirmation via email has been received. A 3% processing fee will be assessed at check-out.
NOTE: Payment must be submitted individually for each team's registration. If you are planning on registering multiple teams in a short period of time, it is recommended that you contact your credit card company to prevent anti-fraud systems from being activated.

CRITIQUES

On Ice Critiques will be offered. \$120.00 for 15 minutes. **With early bird registration by September 1, 2022 the critique will be \$85.00.**

MUSIC SUBMISSION/UPLOAD:

EMS MUSIC UPLOAD: Teams participating in events with music are required to upload their music to EMS no later than 10/10/2022 11:59pm ET. After this date, teams will be locked out of this feature and subject to a **\$50.00 late fee**. The late fee will automatically be added to each team's cart that doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the team's credentials

onsite.

DEADLINE: 10/10/2022 11:59pm ET

EMS MUSIC UPLOAD HOW TO: [CLICK HERE](#)

If you need assistance, email productsupport@usfigureskating.org

Teams must also have available a backup copy of their competition music on a cell phone and it must be immediately available rink side whenever the skater competes. If the phone does not have the standard round headset connector, an appropriate adapter, such as an Apple Lightning connector or Samsung USB-C adapter is required to be attached. The phone should be presented to the music person with the file ready to play, phone in airplane mode and volume turned to maximum.

PLANNED PROGRAM CONTENT (PPC) SUBMISSION/UPLOAD – FOR IJS EVENTS ONLY:

EMS PLANNED PROGRAM CONTENT (PPC) – Teams participating in IJS events are required to submit PPC in EMS no later than 10/10/2022 at 11:59pm ET. After this date, teams will be locked out of this feature in EMS and subject to a **\$50.00 late fee**. The late fee will automatically be added to each team's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the team's credentials onsite.

DEADLINE: 10/10/2022 at 11:59pm ET

EMS PPC UPLOAD HOW TO: [CLICK HERE](#)

If you need assistance, email productsupport@usfigureskating.org

REFUND POLICY

Entry fees will not be refunded after entry deadline unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals.

LIABILITY:

U.S. Figure Skating, Learn to Skate USA, Swan City Ice Skaters, Wisconsin Inspire Co-op and Howard G Mullett Ice Center accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

IV. COMPETITION DETAILS

FACILITIES:

Howard G Mullett Ice Center
700 North Avenue, Hartland, Wisconsin
www.mulletticecenter.com
200' x 85' Seating capacity 1300
6 locker rooms

Large Off Ice Warm up areas will be offered in the Arrowhead High

LOCKER ROOMS AND CHANGING AREAS:

TEAM LOCKER ROOMS:

The designated team coach, team manager, team service personnel and athletes competing at the skating event are allowed in the Locker Rooms/Changing Area designated for their team. All Locker Rooms/Changing Areas will be monitored. If any concerns arise, immediately contact the Locker Room/Changing Area monitor. If there are concerns regarding this policy, an athlete should change prior to arriving at the competition. The use of any recording and photographic devices inside a Locker Room/Changing Area is strictly prohibited. Any violation of this policy is punishable under the U.S. Figure Skating SkateSafe policy and U.S. Figure Skating Rulebook.

U.S. Figure Skating Travel Policy:

All travel must strictly adhere to Two-Deep Leadership requirements. An Adult Participant cannot transport a Minor Athlete one-on-one and Two-Deep Leadership requirements must be adhered to at all times during In-Program travel, by transporting at least two minors or a second Adult Participant. An Adult Participant cannot share a hotel room or other sleeping arrangement with a Minor Athlete(s). Full details of the SkateSafe Travel Policy and any exceptions can be found starting on page 12 of the [SkateSafe Handbook](#).

OFFICIAL WEBSITE & UPDATES:

It is the responsibility of each competitor, parent and coach to check the website www.wisconsininspiresynchro.org frequently for any schedule changes and/or additional information pertaining to the competition.

WisconSync! will use live results.

SCHEDULE

Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available.

PRACTICE ICE:

Practice Ice will be held at the Howard G. Mullett Ice Arena which has one ice surface 200' x 85'.

Practice ice credits will be available to purchase thru EMS.

Practice ice will be in 20 minute segments. First come first served for \$125 per segment.

Teams will be notified of their assigned slots via email.

The total number of segments your team purchases cannot be guaranteed. Any segments that cannot be scheduled by the LOC will be refunded to the team.

ONSITE CHECK-IN:

Check-in will open on Friday 10/21/2022 and will be located in the lobby of the Mullett Ice Center

AWARDS:

Medals will be given to 1st – 4th place finish and will be picked up at the Awards table. Aspire level events will have no more than six competitors in a group and all six will receive an award.

PHOTO/VIDEO:

This competition will be professionally videoed. Videos will be available via a link at the end of the competition.

ADDITIONAL INFORMATION:

Please visit the competition website www.wisconsininspiresynchro.org for updates on available hotels.

CONTACT

Competition

website:

www.wisconsininspiresynchro.org

Email: wisconsync@gmail.com

INFORMATION:

For questions, please contact the following individuals:

Competition Chair:	Lanny Nelson	Lanny.nelson1942@gmail.com	815/715-1341
Chief Referee:	Devon Hensel	djhensel@gmail.com	612-468-2567
Practice Ice Chair:	Alyssa Stephens	Alyssa_stephens@hotmail.com	920-763-4298
Registration	Katrina Ladopoulos	solblmst@hotmail.com	