

# Wiscon**SYnc!**



**NOVEMBER 12 - 14, 2021**

**Mullett Ice Arena in Hartland, WI**

**Hosted by Swan City Ice Skaters and**

**Wisconsin Inspire Cooperative**

This competition is a standard U.S. Figure Skating Synchronized Skating Nonqualifying Competition.



The 1<sup>ST</sup> ANNUAL WISCONSYNC INVITATIONAL will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

### **COVID-19 INFORMATION:**

Masks are required to be worn indoors by ALL people (including fully vaccinated people) attending any U.S. Figure Skating-sanctioned event or activity despite local, state, or facility policies. Sanctioned activities include competitions (U.S. Figure Skating and Compete USA), exhibitions/performances and test sessions.

### **Exceptions:**

- Athletes practicing or competing on the ice.
- Warming up outside.
- These restrictions are subject to change.
- Coaches and Team Service personnel may not exceed 6 persons (max. 4 coaches and 2 TSP).
- Spectators: Spectators will be welcomed.

The number of spectators is subject to change based on the current state, local, and facility guidelines

- U.S. Figure Skating Waivers are a requirement for ALL athletes. The online waivers must be completed via [Members Only](#) prior to the competition - We will schedule a Zoom call for all team personnel (coaches and team managers), officials, and volunteers to be held on November 2, 2021.

### **ELIGIBILITY/TEST AND AGE REQUIREMENTS:**

This competition is open to all synchronized teams comprised of members who are eligible, restricted, reinstated or readmitted persons, as defined by the Eligibility Rules, and currently registered members of a U.S. Figure Skating member club, a collegiate club, or an individual member in accordance with the current U.S. Figure Skating Rulebook. Refer to the current rulebook regarding eligibility of non-U.S. citizens.

Skaters must meet the age requirements by the July 1 preceding this competition. • Moves in the field test requirements are as of the entry deadline.

### **COMPETITION REGISTRATION:**

- Registration will open September 1, 2021 – Close date October 21, 2021 11:59pm EST
- Roster deadline October 1, 2021 11:59 pm EST

All teams are required to register online via the U.S. Figure Skating Event



Management System (EMS). Anyone listed as a team manager or coach for a team in their Members Only Team Profile will be able to access the registration system. Registration for the competition is not considered final until online payment has been received. Online payment via credit card is the only form of accepted payment for registration in EMS.

Foreign Teams: additional steps are required to complete your registration. For a full guide to registering foreign teams, [CLICK HERE](#).

1. Go to <https://m.usfigureskating.org>.
2. Use your personal member number and password to login.
3. Click the BLUE “EMS Event Management System” button.
4. Choose “Competition Registration – Teams” from the menu.
5. Select the team you would like to register for competition.
6. Click the REGISTER NOW button next to your competition’s name.

*NOTE: Only the competitions for which your team(s) are eligible will appear.*

7. Walk through the on-screen registration process which will include:
  - a. Team Verification: confirm the team’s information is accurate.
  - b. Registration Overview: review general information about the competition.
  - c. Event Selection: Confirm the event you are registering the team for is accurate.
  - d. Competition Roster Selection: Click the “Add Skaters” link. The screen will display all skaters listed in your Main Roster. Check the box next to each skater’s name to add them to the competition roster.
  - e. Coach Information: Click the “Add Coaches” link. The screen will display all coaches listed in your Team Profile. Check the box next to each coach’s name to add them. Only the coaches who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add coaches who are listed in your Team Profile.
  - f. Team Service Personnel Information: Click the “Add Team Service Personnel” to add attending team service personnel. The screen will display team managers and team service personnel listed in your Team Profile. Check the box next to each name to add them. Only the team service personnel who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add team service personnel who are listed in your Team Profile.
8. Payment via credit card will be required to complete your registration as it is the only accepted form of payment for registration in EMS. Registrations are not considered complete until an invoice confirmation via email has been received. A 3% processing fee will be assessed at check-out.

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NOTE: Payment must be submitted individually for each team's registration. If you are planning on registering multiple teams in a short period of time, it is recommended that you contact your credit card company to prevent anti-fraud systems from being activated.

**EVENTS OFFERED AND ENTRY FEES:**

To see the current synchronized skating handbook/technical information and current ISU communications: [CLICK HERE](#) or on the event offered below.

Aspire Synchro events will be run in accordance with the Learn to Skate USA Complete USA Manual (a maximum of 6 teams per group).

For Aspire levels, teams may choose to skate up one level if they would like more of a challenge.

<b>Aspire Synchro Events</b>			
<b>Event Offered</b>	<b>Judging System</b>	<b>Team Fee</b>	<b>Skater Fee</b>
<a href="#">Snowplow Sam</a>	6.0	\$75.00	\$5.00
<a href="#">Aspire Beginner</a>	6.0	\$75.00	\$5.00
<a href="#">Aspire Pre-Preliminary</a>	6.0	\$75.00	\$5.00
<a href="#">Aspire Preliminary</a>	6.0	\$75.00	\$5.00
<b>6.0 Events</b>			
<b>Event Offered</b>	<b>Judging System</b>	<b>Team Fee</b>	<b>Skater Fee</b>
<a href="#">Open Collegiate</a>	6.0	\$125.00	\$10.00
<a href="#">Open Adult</a>	6.0	\$125.00	\$10.00
<a href="#">Open Masters</a>	6.0	\$125.00	\$10.00
<b>IJS Events</b>			
<b>Event Offered</b>	<b>Judging System</b>	<b>Team Fee</b>	<b>Skater Fee</b>
<a href="#">Preliminary</a>	IJS*	\$175.00	\$10.00
<a href="#">Pre-Juvenile</a>	IJS	\$175.00	\$10.00

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<a href="#">Open Juvenile</a>	IJS	\$175.00	\$10.00
<a href="#">Juvenile</a>	IJS	\$175.00	\$10.00
<a href="#">Intermediate</a>	IJS	\$175.00	\$10.00
<a href="#">Novice</a>	IJS	\$175.00	\$10.00
Junior Short	IJS	\$175.00	\$10.00
(Junior Free	IJS	\$175.00	\$10.00
Junior Combined ( <a href="#">Short</a> & <a href="#">Free</a> )	IJS	\$200.00	\$10.00
Senior Short	IJS	\$175.00	\$10.00
Senior Free	IJS	\$175.00	\$10.00
Senior Combined ( <a href="#">Short</a> & <a href="#">Free</a> )	IJS	\$200.00	\$10.00
<a href="#">Collegiate</a>	IJS	\$175.00	\$10.00
<a href="#">Adult</a>	IJS	\$175.00	\$10.00
<a href="#">Masters</a>	IJS	\$175.00	\$10.00

**REFUND POLICY:** Entry fees will not be refunded after entry deadline unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals.

**FACILITIES:**

Howard G. Mullett Ice Center  
 700 North Avenue, Hartland, Wisconsin 53029  
 Website: [mulletticecenter.com](http://mulletticecenter.com)  
 Mullett has one ice surface 200' x 85' with seating capacity of 1300.  
 Large warm up area will be available at the Arrow Head High School across the parking lot.

**LOCKER ROOMS AND CHANGING AREAS:** This event will follow the Locker Rooms and Changing Area policy included in the [SafeSport Handbook](#).

**LOCKER ROOMS:** Locker rooms and changing areas will not be available this competition. All athletes are expected to arrive to the arena ready (costumes, hair, make-up etc.). Athletes will be provided with an area to put skates on but will not

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be permitted to change in public restrooms. Athletes will not be permitted to change in pop-up tents inside the facility or on the facility grounds.

### **MUSIC AND PPC:**

All teams are required to upload their competition music, and if competing in an IJS event, submit their planned program content to their Team Portal in EMS by music and PPC deadline as indicated below. All music and PPC submissions must be made via the Team Portal in the Event Management System (EMS) under the Music and Program Content Tab. After the deadline, music and PPCs can no longer be uploaded online. Questions regarding upload? Email [productsupport@USFigureSkating.org](mailto:productsupport@USFigureSkating.org).

**MUSIC DEADLINE: 11/05/2021 at 11:59 EST**

**PPC DEADLINE 11/05/2021 at 11:59 EST**

**\* PLEASE HAVE SEPARATE CDs FOR PRACTICE AND COMPETITION BACKUP\***

### **LIABILITY:**

U.S. Figure Skating, Swan City Ice Skaters, Wisconsin Inspire Cooperative, and Howard G. Mullett Ice Rink accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

### **ON SITE CHECK IN:**

Check in will be open one hour before the first event on Friday November 12, 2021 and run through the last event on November 14, 2021. One team representative should check in on behalf of the team as soon as the team arrives at the competition. Team personnel (coaches, team managers and team service personnel) must check in separately to receive their credential (see requirements below).

### **COMPLIANCE AND CREDENTIALING:**

Each team will receive a maximum of four coach credentials and two team service personnel credentials, as well as one credential for each skater on the competition roster. To receive a credential at the competition, team personnel (coaches and team service personnel) and any mandatory athletes must meet all compliance requirements for the current season.

All team personnel and skaters who will need to receive a credential must be listed in the Team Portal for the competition (Team Personnel for coaches and team managers; Competition Roster for skaters and alternates).

The local organizing committee will have a list of team personnel who are cleared for a credential at the competition. Team personnel will need to check in at the event registration desk and show a government issued photo ID to receive a credential. Team personnel who are **NOT** on the list will need to show proof of compliance, as required



by your role with the team, and a photo ID at check-in.

If a team personnel cannot provide a photo ID and is not on the list or cannot produce the necessary documents, he or she will not be allowed a credential – no exceptions.

We strongly urge all team personnel to have their compliance cards with them. Non-credentialed coaches will not be permitted in the designated coaching area at rink side during events, including practice sessions. Non-credentialed team personnel will not be permitted in any team designated areas.

The local organizing committee will also have a list of registered athletes who are cleared for a credential at the competition. Mandatory athletes will not be required to check-in independently from the team, but the athletes' credentials should be pulled, and the team flagged for review at check-in. Any mandatory athlete that cannot provide proof of SafeSport completion will not be allowed a credential or participation in the competition – no exceptions. We strongly urge all team managers and mandatory athletes to maintain a copy of proof of compliance with them at the time of check-in.

**\* Items noted with a red star below are accessible via U.S. Figure Skating Members Only Website:**

[www.usfsaonline.org](http://www.usfsaonline.org) → Person Icon  or Account → Member Profile → Compliance

Coach/Choreographer (domestic/non-foreign):

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member.
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. \*
  - The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. \*
  - The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Must complete the Professional Coach/Choreographer Coaching Education Requirement (CER) through the [Professional Skaters Association \(PSA\)](#).
- ✓ Must submit proof of general liability insurance with limits of \$1 million per occurrence/ \$5 million aggregate.
- ✓ Must agree to the U.S. Figure Skating Code of Ethics. \*
- ✓ Must complete three waivers: 1) Assumption of Risk, Waiver and Release and Indemnification Agreement, 2) Medical Consent, and 3) Name and Likeness Release and Consent Agreement. \*

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- ✓ If attending a qualifying competition or traveling as a part of Team USA and/or International Selection Pool (ISP), must be a full member of the [Professional Skaters Association \(PSA\)](#).

Foreign Coach/Choreographer:

- ✓ Required to present the LOC with a letter from their federation verifying they are a member in good standing.

Team Service Personnel (if 18 years of age or older):

- ✓ Submit information, pay for and successfully pass an annual background check through U.S. Figure Skating in Members Only. No other form of background check will be accepted. \*
- ✓ Complete SafeSport certification. \*

Mandatory Athletes:

Athletes age 18+ as of the competition start date who will be competing on a team (i.e. synchro, dance, pairs, Theatre, etc.) with at least one minor athlete must complete SafeSport training. \*

**PRACTICE ICE:**

**Practice Ice will be held at the Howard G. Mullett Ice Arena which has one ice surface 200' x 85'.**

Practice ice credits will be available to purchase thru EMS.

Practice ice will be in 20 minute segments Friday evening, November 12, Saturday morning November 13, and Sunday morning November 14. First come first served for \$125 per segment.

Notification of assigned slots via email.

The total number of segments your team purchases cannot be guaranteed. Any segments that cannot be scheduled by the LOC will be refunded to the team.

**PHOTO/VIDEO:**

This event will be live streamed. Team's events will be available thru the videographer for purchase online.

**Note, per U.S. Figure Skating policy, photographing and/or recording of anyone other than your own team is strictly prohibited.**

**AWARDS:**

Awards will be given for 1<sup>st</sup> thru 4<sup>th</sup> place.

All results will be online and awards will be picked up at the registration table.

**OFFICIAL NOTICES:**

An official bulletin board will be maintained in the rink lobby and on competition web site. It is the responsibility of the team personnel to check the bulletin board and



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web site frequently for any schedule changes and/or additional information.

[www.wisconsininspiresynchro.org](http://www.wisconsininspiresynchro.org)

The official schedule of events will be posted no later than 14 calendar days prior to the start of the competition.

**CONTACT INFORMATION:**

[www.wisconsininspiresynchro.org](http://www.wisconsininspiresynchro.org)

WisconsinInspireSynchro.org

For questions, please contact the following individuals:

Competition Chair:	Lanny Nelson	Lanny.nelson1942@gmail.com	815/715-1341
Chief Referee:	Devon Hensel	djhensel@gmail.com	612/468-2567
Practice Ice Chair:	Alyssa Stephens	Alyssa_stephens@hotmail.com	920/763-4298
Co Chair	Diane Moore	Djmoore6@gmail.com	920/960-4762

**ADDITIONAL INFORMATION:**

Official Hotel:

Holiday Inn Express & Suites Delafield

3030 Golf Road

Delafield, Wisconsin

262/646-7077

Continue to check [www.wisconsininspiresynchro.org](http://www.wisconsininspiresynchro.org)